

## Prior Authorization Program

### Glossary of Terms

**Administrative Days** – When Blue Cross and Blue Shield of Illinois covers days in a hospital for members who are ready to be discharged to a lower level of care, but there is a problem finding an open bed in the facility where the member will be transferred.

**Adverse Benefit Determination** – This is the denial, reduction, limited authorization, suspension, or termination of a newly requested benefit or benefit currently being provided to a member. These include determinations based on the type or level of service, medical necessity criteria or requirements, appropriateness of setting, or effectiveness of a service.

**Appeal** – An appeal is a request for review of a decision made by BCBSIL about a service. It is a way for members to ask for someone to review BCBSIL's actions. An appeal might occur if BCBSIL does not approve or pay for a service your provider asked for, allow you to get a service in a timely manner, or answer an appeal request in a timely manner.

**ASAM** – (American Society of Addiction Medicine) – ASAM is the most widely used set of standards for review of care for patients with addiction and co-occurring conditions.

**Clinical Criteria** – A set of signs, symptoms, laboratory tests, and other medical reasons to decide if a person has a disease or condition.

**CPT Codes** – (Current Procedural Terminology) – These are special numbers or codes doctors and hospitals use to show what medical service or treatment was done.

**HCPCS Codes** – (Healthcare Common Procedure Coding System) – These are special numbers or codes used to show medical supplies, equipment, and some medicines that were used.

**Emergency Services** – The evaluation of an emergency medical condition. These include treatment for severe pain, injury or illness, as well as treatment to keep a condition from getting worse.

**EOB** – (Explanation of Benefits) – A letter sent by BCBSIL to tell you what services were covered.

**External Independent Review** – A review of appeal decisions after a denial that is done by a provider outside of BCBSIL.

**Hospitalization** – Care in a hospital that requires admission as an inpatient and usually requires an overnight stay.

**MCG** – (Milliman Care Guidelines) – A set of nationally recognized evidence-based criteria used to evaluate care guidelines for patient-centered care decisions.

**Medical Necessity/Medically Necessary** – A decision by BCBSIL that a health care service, treatment plan, prescription drug, or supplies are needed to prevent, diagnose, or treat an illness. These must meet accepted standards of medicine.

**Medical Policy** – A set of rules from BCBSIL about approving medical care.

**Prior Authorization** – When your health plan decides that a health care service, treatment plan, prescription drug or durable medical equipment is medically necessary. BCBSIL may require approval for certain services before you receive them, except in an emergency.

**Prior Authorization Change Log** – A list of the changes to prior authorization requirements that includes the date of the change and reason for the change.

**Prior Authorization Grid** – A list of the services requiring prior authorization used by your doctor.

**Service Authorization Program** – The program that covers all the reviews that BCBSIL does for health care services provided for members.

**State Fair Hearing** – An appeal of an adverse decision with an Impartial Hearing Officer authorized to conduct State Fair Hearings.

**Utilization Management** – BCBSIL program to ensure members get the right health care while also controlling costs.