



# 2026 Small Group Account Management Submission Due Dates for Existing Business.

Due Dates for:	ACA Metallic Fully Insured/ Grandfathered plan change at renewal		Blue Balance Funded <sup>SM</sup> Level Funded*	Anniversary Date Changes		Off Cycle Changes	
	1 <sup>st</sup> of Month	15 <sup>th</sup> of Month		1 <sup>st</sup> of Month	15 <sup>th</sup> of Month	1 <sup>st</sup> of Month	15 <sup>th</sup> of Month
January	Dec. 2	Dec. 16	Dec. 2	Dec. 2	Dec. 16	Nov. 3	Nov. 17
February	Jan. 2	Jan. 16	Jan. 2	Jan. 2	Jan. 16	Dec. 2	Dec. 16
March	Jan. 30	Feb. 13	Jan. 30	Jan. 30	Feb. 13	Jan. 2	Jan. 16
April	Mar. 2	Mar. 16	Mar. 2	Mar. 2	Mar. 16	Jan. 30	Feb. 13
May	Apr. 1	Apr. 15	Apr. 1	Apr. 1	Apr. 15	Mar. 2	Mar. 16
June	May 2	May 18	May 2	May 2	May 18	Apr. 1	Apr. 15
July	Jun. 1	Jun. 15	Jun. 1	Jun. 1	Jun. 15	May 2	May 18
August	Jul. 2	Jul. 16	Jul. 2	Jul. 2	Jul. 16	Jun. 1	Jun. 15
September	Aug. 2	Aug. 17	Aug. 2	Aug. 2	Aug. 17	Jul. 2	Jul. 16
October	Sept. 1	Sept. 15	Sept. 1	Sept. 1	Sept. 15	Aug. 2	Aug. 17
November	Oct. 2	Oct. 16	Oct. 2	Oct. 2	Oct. 16	Sept. 1	Sept. 15
December	Nov. 1	Nov. 16	Nov. 1	Nov. 1	Nov. 16	Oct. 2	Oct. 16

\*Note: June, Sept, and Dec due dates fall on non-business days.

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## Off-Cycle Plan Changes for ACA/Fully Insured

Current Plan Effective Date	New Effective Dates											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
January	Anniversary Date											
February		Anniversary Date										
March			Anniversary Date									
April				Anniversary Date								
May					Anniversary Date							
June						Anniversary Date						
July							Anniversary Date					
August								Anniversary Date				
September									Anniversary Date			
October										Anniversary Date		
November											Anniversary Date	
December												Anniversary Date

● Plan Change Allowed     
 ● No Plan Change Allowed     
 ● Anniversary Date



For Fully Insured ACA, a Benefit Plan Selection form is required for off-cycle plan changes. We must receive the document 60-days prior to the requested effective date.

**Composite-rated groups can't make off-cycle plan changes.** Instead, they will have to request an **Anniversary Date change**.

This will change their rates, plans and renewal date. If a group requests an Anniversary Date change, quoted composite rates are not final until we have processed the paperwork. This does not apply to group that change to composite rates at the time of their renewal, or to group that are only adding a dental plan off-cycle.

If you have questions about deadlines, please email us at [ILSGAM@bcbsil.com](mailto:ILSGAM@bcbsil.com) or call us at **855-649-9653**.



### Questions?

Reach us at **855-649-9653** or [ILSGAM@bcbsil.com](mailto:ILSGAM@bcbsil.com)

All dates are subject to change. Please review *News from the Blues for Producers<sup>SM</sup>* and renewal information for revisions. Use Off-Cycle Plan Change Chart to determine effective date eligibility.